

Date: _____

To

Regional Director
IGNOU Regional Centre Noida
C-53, Institutional Area
Sector-62, Noida- 201305 (U.P.)

Subject: Issuing of IGNOU Student ID card.

My Name is _____ bearing Enrolment Number/ Control Number _____ Programme Code _____. I am unable to download my ID Card. I request you to please issue me the same and send it on my Email (in Capital Letters) _____. I have Enclosed a copy of my valid Govt. ID Proof. Aadhar/PAN/Voter ID/Licence/Passport.

Please consider my request as soon as possible.

(Signature of Student)

Student Name: _____

Address: _____

Mob. No _____

Email ID: _____